

Huntington Public Library

**Library Building
Planning/Design/Needs Assessment
Program**

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May 1, 2009

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INTRODUCTION

Vandermark Consulting has assisted in the preparation of this document at the request of the Trustees and Library Director of the Huntington Public Library to aid the library administration and town officials in assessing the status of the current library facility and in planning for effective future library building design. To help officials and administration carry out these tasks this *Huntington Public Library Building Program* document includes:

- A review of the characteristics of the community
- A needs assessment of the current library facility
- A projection of probable library service requirements through 2030
- Specification of the total square feet and all functional areas needed to carry out library service in accordance with selected library roles and in consideration of the community's needs through the year 2030

Research included examination of existing library documents and other resources, and assessment of nationally recognized recent library research. Fieldwork included a research visit to Huntington on December 8, 2008. During the site visit Consultant Sondra Vandermark met with Trustees, the Library Director and staff.

Most of the data from the Massachusetts Board of Library Commissioners (MBLC) reports is for FY2008. The population figures for all the figures are reported for 2007.

Library Director Margaret Nareau and the Trustees provided additional material about Huntington and the library. Also, this document incorporates data obtained from the *Huntington Public Library Planning & Design Application*, the *Huntington Public Library Huntington, MA. Planning for Results Long Range Plan FY 2009 — FY 2014*, the *Huntington Massachusetts Public Library Construction Program, 2006/2007 Planning & Design Application*, the *Huntington Public Library: Library Building Planning/Design/Needs Assessment Program*, and the 2000 U.S. Census.

This Library Building Program document provides an assessment of the functional requirements of a library facility that will house the Huntington Public Library services and collections for at least twenty years. This document also includes four relevant appendixes. Appendix A consists of photographs that document visually the status of the Huntington Public Library facility. Appendix B summarizes the projected space requirements for collections, seating, service desks, staff work area, and group meeting spaces. Interested parties can find additional relevant information in the materials listed in Appendixes C and D. Appendix C is a bibliography of materials used in the preparation of this Library Building Program document, including materials developed by the Huntington Public Library administration, Massachusetts Board of Library Commissioners, national library research, and standard library construction reference materials. Appendix D is a selective Glossary including library terms used throughout this document.